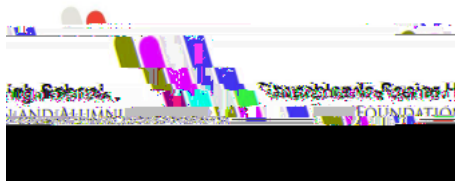


## Churchlands Senior High School Foundation (Inc)



### Minutes of the Meeting of the Board of Management of Churchlands Senior High School Foundation (Inc) held at EBM Insurance Brokers, 1162 Hay Street, West Perth at 5.00 pm on Wednesday, 25 May 2023

Present:        **John Gillon** (Chairman)  
                  **Alan Bishop** (via Zoom)  
                  **Tracey Galton**  
                  **Damian Quail**  
                  **Helena Francis**

Apologies:     **Neil Hunt, Helena Francis**

1.    **Welcome**

John welcomed everyone to the meeting and thanked Alan for making his office available.

2.    **Apologies**

3.    **Confirmation of Quorum**

A quorum of board Members, as required by the Rules of the Foundation, was present and the meeting was formally opened at 5.15 pm.

4.    **Confirmation of Minutes of Meeting held on Wednesday, 1 March 2023**

Minutes previously circulated – carried unanimously

5.    **Correspondence In and Out**

None.

## 6. **2023 Music Scholarships**

In previous years where the Scholarships were awarded from Year 7 to Year 12, from 2023 duration of the Scholarships will be from Year 7 to Year 10 - \$2000 in Year 7 and \$500 for the next three years. In Years 11 & 12 that they can apply to the Foundation when submissions are invited. Process for awarding Music Scholarships Yr 7 to 10, 2024 will commence soon

### Update on the Scholarship Procedures and Processes

Shaq Herath was invited to provide a live demonstration of the Scholarship application process. Shaq informed the meeting that he would go through a few slides before the live demonstration. Have been working on this for the last year. Damien had been provided with log on access to test the process. Link placed on the school website under the Foundation tile - Scholarships – Two streams – Staff & Students – anyone with a Churchlands email address can apply – pre qualifying questions before they move to the next screen - remembers your profile – staff and students can go back to their application at a later stage - 9 stages of the application - After each stage, you get a tick or partial tick – qualification, submit initial round of review – undertaken by the subcommittee, each

the funding. Damian thought it would be helpful if the reviewers could see each other's comments.

John requested that if any application for a big amount comes in, that application be circulated to the Board members.

Shaq, Helena, Tracey & Damian commended for their work on this project – been a long slog.

Solar Report prepared by Paul Forster– 1 Nov 2021 to 31 March 2023 - 164,000 reduction in electricity and 26700 of LGCs. And there there's also some other LGC's being applied for to the value between 18 000 and \$30,000, just depending on the market value of the time you're actually trading. Looks roughly in line with what we were expecting. Working well generating funds – use this report to calculate the allocation of funds to the Scholarship Cost Centre.

7. Finances – Dudley apologized for not being present at the last meeting. Accounts circulated earlier in the day. Not a lot of change – less than \$1000 in interest income – paid out 12000 in Scholarships - \$320 000 in the bank account. Term deposits should bring in some income.